



Reference No

Log No

For Office Use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your Organisation or Group

Name of Organisation	Westbury Amateur Swimming Club		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Not for profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other, please specify		

2 - Your Project

In which Community Area does your project take place? (Please give name – see section 3 of the grants pack)	Central Locality, Westbury
Does your Town/Parish Council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project? IMPORTANT: This section is limited to 300 characters only (inclusive of spaces).	The club is striving to improve its teaching levels and is seeking to send two volunteers on Swimming Teaching Courses approved by the ASA in the next two months. One will be at a higher level, known as Level 2 Teaching and another at Level 1. We have identified the people who will attend.
Where will your project take place?	Various teaching centres in Wiltshire including Trowbridge pool
When will your project take place?	Various dates in late 2010 and early 2011
How many people will benefit from your project?	Around 120
How does your project demonstrate a direct link to the Community Plan for your area? Please provide a reference/page no.	Local children will benefit from enhanced well-being and fitness from improved coaching

What is the link between your project and other local priorities? e.g. Priorities set by your Area Board and Parish Plans.

How did you discover there was a need for your project and how will your project benefit your local community?

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1200 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Regulations governing swimming tuition are being tightened to take account of both health and safety and quality issues. The club now has a larger membership than in recent years and there is a need to ensure continuity of tuition for members. Some existing teachers are getting towards the ends of their voluntary careers and we have to plan to replace them or provide back-up. An extra Level 2 teacher enables us to provide a more focused, specialised training at our regular sessions. The future of the Club depends on having enough qualified teachers available throughout the week

Any other information about your project.

Level 2 Coaching Course takes place over about 16 weeks and costs £650 and Level 1 is attained over the course of a week and costs £350

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black & Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

These are one off course costs and there will be no need in future for funding to continue the roles being created

If you were not awarded the full amount requested, what would be the impact on your project?

It would be delayed whilst we sought to raise the funds needed as our reserves are limited and we need to retain those for emergencies, such as unexpected pool closures for repairs/maintenance which then require us to hire transport for training and higher pool hire costs etc

How will you know whether your project has made a difference in the community?

All our members will benefit from enhanced coaching techniques and up to date methods. First class teaching will attract more members of the local community to join the Club and improve their health. We will stress the high quality of tuition and coaching available when we visit local schools and present to them in the attempt to attract new young swimmers

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

No-one

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another Area Board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year Ending:

Month: 09

Year: 2009

A - Total Income:

£28043

B - Minus Total Expenditure:

£27139

Surplus/Deficit for year: (A minus B)

£904

Free Reserves held:

£2634

5 - Financial Information				
PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Level One Coaching Course	£350	Own Fundraising/Reserves		£
Level Two Coaching Course	£650			£
	£	Parish/Town Council		£
	£			£
	£	Trusts/Foundations		£
	£			£
	£	In Kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£1,000	TOTAL PROJECT INCOME		£
Total Project Income B		£0		
Total Project Expenditure A		£1,000		
Project Shortfall A – B		£1,000		
Award sought from Wiltshire Council Area Board		£1,000		
BANK DETAILS				
Please give the name of the organisations' Bank Account e.g. Barclays				
Please give the title name of the organisations' Bank Account e.g. current				
6 – Supporting Information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or Annual Report <input checked="" type="checkbox"/> Income & expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of Reference/Constitution/Group Rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Our Club is open to everyone who wishes to join and abides by Club rules. We have swimmers with disabilities such as ADHD for whom swimming helps them with their condition. There is no discrimination and we run a mixed sex team

b) How does your project work to promote inclusion, participation and good community relations?

More teachers will enable us to provide an even more focused approach and give time to those who need it most.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or All Men/Boys Mostly or All Women/Girls
- Specific Minority Ethnic Groups (please state which groups)
- Specific Faith Groups (please state which groups)
- People/Families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that.....

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal Opportunities Access Audit Environmental Impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 22/09/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team